

WEST DEAN PARISH COUNCIL
C/o West Dean College, West Dean, PO18 0QZ
clerk@westdeanparishcouncil.gov.uk
07596 884847

Members of West Dean Parish Council are hereby summoned to the Full Council meeting of West Dean Parish Council at 7.30pm on Wednesday 12 March 2025 at West Dean College.

Clare Kennett, 5 March 2025
Clerk to the Parish Council

Agenda

The order of business to be transacted is:

- 1. Apologies for absence**
- 2. Code of conduct:**
 - Declarations of interest on items included on the agenda.
 - Dispensations: To consider any requests for dispensations.
- 3. To welcome Kate Whitton, Chalk Stream Resilience Officer at Western Sussex Rivers Trust, and receive an update on the River Lavant.**
- 4. Minutes of the meeting held on 8 January 2025:** To agree and sign the minutes as a correct record.
- 5. Update on matters carried forward from the previous meeting:** To note any updates that are not otherwise on the agenda.
 - **Minute 72:** Update on the registration of the Selsey Arms as an asset of community value.
- 6. Open forum:** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).
- 7. Brief report from County Councillor Jeremy Hunt on matters affecting the Parish.**
- 8. Brief report from District Councillor Henry Potter on matters affecting the Parish.**
- 9. Rural crime update:** To note the report from PCSO Booker.
- 10. Traffic/roads update:**
 - Speedwatch: To receive an update from Cllr Court.
 - SID report: To receive an update from Cllr Graham.
- 11. Planning:** To receive a report from Cllr Corbett, including consideration of any applications received since the last meeting.

- **25/00079/APNR:** Proposed road to provide access to the full width of the adjacent agricultural building. Colworth Farm, The Grinch, West Dean. To **NOTE** that the SDNPA has allowed the proposal to proceed.
- **24/04973/FUL:** Construction of replacement campsite facilities. Land to the north of Foresters Cottage, A286 Church Lane to Millers Lane, West Dean. To **NOTE** that the Council has supported the application.
- The Pool House, Binderton House, Binderton Lane, Binderton. Now being used as a rental property. To note the response from CDC Enforcement.

12. Cemetery:

- To note the recent interment to burial plot 15 at the new Cemetery.

13. VE Day 80: To note a grant of £250 is available from Chichester District Council to support community commemorative initiatives. To discuss arrangements for commemorating the national event.

14. Litter picking day: To discuss organising an event.

15. Annual Parish Meeting: To agree the circulated draft agenda for the meeting to be held on at 7pm on Wednesday 14 May 2025.

16. Website: To consider the first draft of the website [West Dean Parish Council – Serving the people of West Dean](#)

17. Email accounts: To discuss any outstanding issues.

18. Finance:

- To consider the budget report and bank reconciliations to 28 February 2025.
- To approve the list of payments. (In compliance with Financial Regulation 5.2, personal payments, including salaries, are summarised on a separate confidential paper).
- To sign the bank mandate to activate the 'two to sign' approval process for the Barclays bank account. To also review online banking access.
- To consider giving a grant to the Valley Diary in 2025/26.

19. Correspondence: To note items of interest.

- Motor Road between the junction with A286 and The Warren, Motor Road will be closed for Portsmouth Water new service connection works from 14 April at 8.30am to 18 April 4.30pm. [early-warning-notice_142089180_3859087_9784a3a2fb.pdf](#)
- Council tax to rise by £5.58 per year for the average taxpayer.
- The government is consulting on Sussex and Brighton devolution proposals [Sussex and Brighton devolution - GOV.UK](#)
- Forestry Commission raising awareness of invasive spruce bark beetles [Eight-toothed spruce bark beetle \(Ips typographus\) - GOV.UK](#)
- WSCC offering parishes opportunity to register their interest in applying for funding for EV charge points on parish land.
- SDNPA local plan review consultation closes on 17 March [Have Your Say Today - South Downs National Park Authority Local Plan Review - Commonplace](#)

20. Announcements and items for the next meeting: To note items brought forward by permission of the Chairman.

21. Date of next meeting: The Annual Parish Meeting will be held at 7pm on Wednesday 14 May 2025 followed by the Annual General Meeting at 7.30pm.