

WEST DEAN PARISH COUNCIL
C/o West Dean College, West Dean, PO18 0QZ
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Members of West Dean Parish Council are hereby summoned to the Full Council meeting of West Dean Parish Council at 7.30pm on Wednesday 8 January 2025 at West Dean College.

Clare Kennett, 2 January 2025
Clerk to the Parish Council

Agenda

The order of business to be transacted is:

1. **Apologies for absence**
2. **Code of conduct:**
 - Declarations of interest on items included on the agenda.
 - Dispensations: To consider any requests for dispensations.
3. **To receive an update from PCSO Booker regarding rural crime in the Parish**
4. **Minutes of the meeting held on 13 November 2024:** To agree and sign the minutes as a correct record.
5. **Update on matters carried forward from the previous meeting:** To note any updates that are not otherwise on the agenda.
 - **Minute 72:** Registration of the Selsey Arms as an asset of community value.
 - **Minute 75:** The Clerk had received a phone call from Mr Baxter who said he had repaired the memorial and that the conifer would have a small root ball which he did not think would disturb the Lytchgate or surrounding graves.
 - **Minute 75:** Installation of the remembrance silhouettes.
 - **Minute 76:** The banking signatories would need to register for internet banking access before the two-stage approval process could be set up for online banking.
 - **Minute 77:** The domain name westdeanparishcouncil.gov.uk had been purchased from Parish Council Websites at a cost of £30 per year and they had applied for a government grant of £100 so there would be no cost for three years from December 2024.
 - **Minute 79:** The Clerk had paid the Landbuild invoice for works at Crows Hall Farm.
6. **Open forum:** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).
7. **Brief report from County Councillor Jeremy Hunt on matters affecting the Parish.**
8. **Brief report from District Councillor Henry Potter on matters affecting the Parish.**
9. **The Trundlers:** To consider how funds could be used for a community project in the Parish.

10. Traffic/roads update:

- Speedwatch: To receive an update from Cllr Court.
- SID report: To receive an update from Cllr Graham.

11. Planning: To receive a report from Cllr Corbett, including consideration of any applications received since the last meeting.

- **24/04841/HOUS:** Single storey garden studio. North Stonerock Cottage, 71 Chilgrove Park Road, West Dean.
- The Pool House, Binderton House, Binderton Lane, Binderton. Now being used as a rental property. To note the response from CDC Enforcement.

12. Cemetery:

- To consider the circulated quotes regarding maintenance at the Cemetery.

13. Website development and email accounts: To consider the circulated quotes. cvxcv

14. Finance:

- To consider the budget report, list of earmarked reserves and bank reconciliations, all to 31 December 2024.
- To consider the circulated draft budget for financial year 2025/26 and to set at Precept for 2025/26.
- To approve the list of payments. (In compliance with Financial Regulation 5.2, personal payments, including salaries, are summarised on a separate confidential paper).

15. Correspondence: To note items of interest.

- Email from Southern Water about Ofwat's final determination on investment into networks.
- WSCC road safety consultation, closes 2 February 2025. [West Sussex Road Safety Strategy 2025-2036 | Your Voice West Sussex](#)
- WSCC media release about writing to the Secretary of State on inheritance tax on farms.
- Invitation to CDALC meeting on Tuesday 14 January at 7pm on Zoom.
- Invitation to the All Parishes Meeting on Monday 3 February at 5pm on Zoom.

16. Announcements and items for the next meeting: To note items brought forward by permission of the Chairman.

17. Date of next meeting: The next meeting is scheduled to be held on Wednesday 12 March 2025.