

WEST DEAN PARISH COUNCIL
C/o West Dean College, West Dean, PO18 0QZ
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Members of West Dean Parish Council are hereby summoned to the Full Council meeting of West Dean Parish Council at 7.30pm on Wednesday 13 November 2024 at West Dean College.

Clare Kennett, 6 November 2024
Clerk to the Parish Council

Agenda

The order of business to be transacted is:

- 1. Apologies for absence**
- 2. Code of conduct:**
 - Declarations of interest on items included on the agenda.
 - Dispensations: To consider any requests for dispensations.
- 3. Minutes of the meeting held on 11 September 2024:** To agree and sign the minutes as a correct record.
- 4. Update on matters carried forward from the previous meeting:** To note any updates that are not otherwise on the agenda.
 - **Minute 27:** To receive an update on the letter sent to the police about rural crime in the Parish.
- 5. Open forum:** To hear representations, questions and statements from members of the public, conducted in accordance with Standing Orders 3(e) to 3(h).
- 6. Brief report from County Councillor Jeremy Hunt on matters affecting the Parish.**
- 7. Brief report from District Councillor Henry Potter on matters affecting the Parish.**
- 8. The Trundlers:** To consider how funds could be used for a community project in the Parish.
- 9. Traffic/roads update:**
 - Speedwatch: To receive an update from Cllr Court.
 - SID report: To receive an update from Cllr Graham.
- 10. Asset of Community Value:** To discuss the application for the Selsey Arms.
- 11. Car parking in the village:** To discuss issues about car parking.
- 12. Planning:** To receive a report from Cllr Corbett, including consideration of any applications received since the last meeting.

- 24/02664/HOUS: The construction of a new structural glazed canopy to provide much needed to shelter to occupants and visitors. Hylters, Hylters Lane, Chilgrove.
- 24/02570/HOUS: Demolition of existing chimney and chimney stack, replace with two storey side extension and single storey flat roof extension with roof terrace. Blackbush House, B2141 Old West Dean Road to High Street, Childgrove, West Dean.
- 24/04291/TCA: Notification of intention to fell 1 no. eucalyptus tree (T1). 96 Church Lane, West Dean.
- The Pool House, Binderton House, Binderton Lane, Binderton. Now being used as a rental property.

13. Cemetery:

- To discuss the laying down of the seven memorials that failed the recent inspection.
- Cemetery maintenance.
- To discuss the installation of the two remembrance silhouettes
- To retrospectively approve the additional subscription on the memorial of Jacob Wilkinson (plot 140) in memory of his wife, Edith Wilkinson.

14. Finance:

- To consider the circulated draft budget for financial year 2025/26.
- To approve the list of payments. (In compliance with Financial Regulation 5.2, personal payments, including salaries, are summarised on a separate confidential paper).
- To note the Local Government Services Pay Agreement for 2024/25 as per the Clerk's contract [NALC publishes local government services pay agreement 2024/25](#)
- To receive the bank reconciliations and the budget report to 31 October 2024.
- To consider setting up a two-stage approval process for online banking.

15. Domain name: To consider the circulated paper regarding applying for a .gov.uk domain name.

16. Meeting dates: To note and approve the meeting dates for 2025:

8 January

12 March

14 May

9 July

10 September

12 November

17. Correspondence: To note items of interest.

- Emails from WSALC to say that they have agreed to terminate the agreement with Mulberry Local Authority Services which will now be provided through a partnership with ESALC. Councillors can still access training from Mulberry at discounted prices at www.mulberrylas.co.uk/training-programme
- WSALC annual report 2024
- Remote meetings and proxy voting consultation, survey closes 19 December [Enabling remote attendance and proxy voting at local authority meetings - GOV.UK](#)
- Survey of fingerposts signs, carried out by Jeremy Dunn, has identified that one of the signs is in need of being cleaned and the vegetation cut back.
- Sussex Resilience Forum Local Risk Perception Survey <https://sussexpolice.welcomesyourfeedback.net/srf>
- Have your say on electric vehicle charge point locations WSCC, survey closes 29 November <https://yourvoice.westsussex.gov.uk/ev-chargepoints>

- WSCC 2025/26 budget and priorities consultation www.westsussex.gov.uk/budget
- Race to the King event taking place at West Dean Gardens on 21-22 June 2025.
- Centurion Way update sent in September.
- School installing an owl box on a tree in the Cemetery.
- Presentations and notes from CDC's All Parishes meeting on 23 September.

18. Announcements and items for the next meeting: To note items brought forward by permission of the Chairman.

19. Date of next meeting: The next meeting is scheduled to be held on Wednesday 8 January 2024.