

West Dean Parish Council, Barclays 2023-24 summary

	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Total
Opening Balance	28,412.51	34,212.78	30,123.71	67,545.07	66,019.74	65,965.78	70,873.93	69,931.52	69,198.28	68,530.23	88,709.41	88,043.33	
RECEIPTS	6,945.75	400.00	39,070.24	0.00	0.00	6,996.75	0.00	0.00	6.00	21,473.84	3.00	3.00	74,898.58
PAYMENTS	1,145.48	4,489.07	1,648.88	1,525.33	53.96	2,088.60	942.41	733.24	674.05	1,294.66	669.08	47,988.40	63,253.16
Closing balance	34,212.78	30,123.71	67,545.07	66,019.74	65,965.78	70,873.93	69,931.52	69,198.28	68,530.23	88,709.41	88,043.33	40,057.93	

West Dean Parish Council 2023-24: Budget monitoring report

1. Profit and loss budget v actuals

Barclays	2022-23	2023-24	2023-24			
	YTD	YTD	Budget	% of Budget	Variance £	Variance %
Income						
Precept	£13,320.00	£13,891.50	£13,891.50	100.0%	£571.50	4%
Cemetery	£0.00	£400.00	£0.00		£400.00	
Grants/Earmarked Reserves	£500.00	£59,106.56	£0.00		£58,606.56	11721%
Misc. income	£1,000.00	£66.00	£0.00		£-934.00	-93%
VAT reimbursed	£1,781.04	£1,434.52	£0.00		£-346.52	-19%
Total income:	£16,601.04	£74,898.58	£13,891.50	539.2%		
Expenditure						
Subs, S137 & S142	£136.24	£144.35	£144.35	100.0%	£8.11	6%
Cemetery	£2,530.00	£2,600.00	£2,550.00	102.0%	£70.00	3%
Capital schemes	£4,091.98	£0.00	£3,250.00	0.0%	£-4,091.98	-100%
Services	£1,003.10	£1,814.84	£1,300.00	139.6%	£811.74	81%
Communications	£1,152.97	£2,209.54	£2,187.20	101.0%	£1,056.57	92%
Administration	£1,307.83	£2,269.42	£1,613.80	140.6%	£961.59	74%
Employment	£6,098.85	£6,539.92	£6,324.40	103.4%	£441.07	7%
Grants/Earmarked Reserves	£0.00	£39,070.24	£0.00	0.0%	£39,070.24	
VAT to claim on expenditure	£1,461.58	£8,604.85	£0.00	0.0%	£7,143.27	489%
Total expenditure:	£17,782.55	£63,253.16	£17,369.75	364.2%		
Income over expenditure	£-1,181.51	£11,645.42	£-3,478.25			

Barclays	2022-23	2023-24
Balance forward (Bfwd)	£0.00	£28,412.51
Income	£3,281.04	£74,898.58
Expenditure	£17,782.55	£-63,253.16
Carry forward (Cfwd)	£28,412.51	£40,057.93
Santander	2022-23	2023-24
Balance forward (Brwd)	£0.00	£6,216.01
Income	£13.30	£63.18
Expenditure	£0.00	£0.00
Carry forward (Cfwd)	£6,216.01	£6,279.19
Total cash in both accounts	£34,628.52	£46,337.12

2. Earmarked reserves

	Bfwd	Income	Expenditure	Transfers	Cfwd
General reserve	£14,628.52	£15,855.20	£-24,182.92		£6,300.80
Village gateways, speeding, cemetery	£20,000.00	£0.00	£0.00	£0.00	£20,000.00
Operation Watershed 2023	£0.00	£38,670.24	£38,670.24	£0.00	£0.00
Operation Watershed 2024	£0.00	£20,036.32	£0.00	£0.00	£20,036.32
Grants	£0.00	£400.00	£400.00	£0.00	£0.00
Total earmarked reserves	£20,000.00	£59,106.56	£39,070.24	£0.00	£40,036.32
Total general reserve + total earmarked reserve =					£46,337.12
Final balances	£34,628.52	£74,961.76	£-63,253.16	£0.00	£46,337.12

West Dean Parish Council - Full Year Accounts 2023-24

Barclays

Opening balance		28,412.51															
Description	INCOME							Payments Total	EXPENDITURE								
	Receipts Total	Precept	Cemetery	Grants	Misc. income	VAT	Subs, S137 & S142		Cemetery	Capital schemes	Services	Comms	Admin	Employment	Grants/ER	Input VAT	
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£	
April	6,945.75	6,945.75	0.00	0.00	0.00	0.00	1,145.48	144.35	0.00	0.00	406.12	0.00	9.40	502.50	0.00	0.00	83.11
May	400.00	0.00	0.00	400.00	0.00	0.00	4,489.07	0.00	1,000.00	0.00	0.00	2,159.54	210.60	518.70	400.00	0.00	200.23
June	39,070.24	0.00	400.00	38,670.24	0.00	0.00	1,648.88	0.00	0.00	893.92	0.00	39.40	534.90	0.00	0.00	180.66	
July	0.00	0.00	0.00	0.00	0.00	0.00	1,525.33	0.00	700.00	0.00	0.00	0.00	181.15	502.30	0.00	0.00	141.88
August	0.00	0.00	0.00	0.00	0.00	0.00	53.96	0.00	0.00	0.00	0.00	0.00	33.80	16.40	0.00	0.00	3.76
September	6,996.75	6,945.75	0.00	0.00	51.00	0.00	2,088.60	0.00	300.00	0.00	0.00	0.00	883.35	866.87	0.00	0.00	38.38
October	0.00	0.00	0.00	0.00	0.00	0.00	942.41	0.00	0.00	0.00	0.00	50.00	289.90	558.13	0.00	0.00	44.38
November	0.00	0.00	0.00	0.00	0.00	0.00	733.24	0.00	0.00	0.00	0.00	0.00	70.72	657.14	0.00	0.00	5.38
December	6.00	0.00	0.00	0.00	6.00	0.00	674.05	0.00	0.00	0.00	0.00	0.00	79.90	588.77	0.00	0.00	5.38
January	21,473.84	0.00	0.00	20,036.32	3.00	1,434.52	1,294.66	0.00	360.00	0.00	0.00	0.00	340.33	588.77	0.00	0.00	5.56
February	3.00	0.00	0.00	0.00	3.00	0.00	669.08	0.00	0.00	0.00	0.00	0.00	60.80	602.72	0.00	0.00	5.56
March	3.00	0.00	0.00	0.00	3.00	0.00	47,988.40	0.00	240.00	0.00	514.80	0.00	70.07	602.72	38,670.24	0.00	7,890.57
Totals	74,898.58	13,891.50	400.00	59,106.56	66.00	1,434.52	63,253.16	144.35	2,600.00	0.00	1,814.84	2,209.54	2,269.42	6,539.92	39,070.24	0.00	8,604.85
Closing balance	£ 40,057.93																

Santander

Opening balance		£6,216.01	
Description	Receipts total	Payments total	
April (01/04/23)	£3.22		
April (30/04/23)	£3.58		
June (01/06/23)	£3.70		
July (01/07/23)	£4.30		
August (01/08/23)	£4.86		
September (01/09/23)	£5.42		
October (01/04/23)	£5.36		
November (01/11/23)	£5.54		
December (01/12/23)	£5.37		
December (31/12/23)	£5.55		
February (01/02/04)	£5.54		
March (01/03/24)	£5.19		
March (31/03/24)	£5.55		
Totals	£63.18	£0.00	
Closing balance	£6,279.19		

Opening balance:		28,412.51	INCOME					EXPENDITURE											
Invoice reference and date	Description	Receipts total	Precept	Cemetery	Grants/ER	Misc. income	VAT	Payments total	Subs, S137 & S142	Cemetery	Capital Schemes	Services	Comms/ events	Admin	Employment	Grants/ER		Input VAT	Payment method
1. 19/04/23	CDC bin emptying 2022-23							487.35				406.12						81.23	BACS
2. 19/04/23	Microsoft 365 sub April 23							11.28						9.40				1.88	BACS
3. 20/04/23	WSALC/NALC subs 2023-24							144.35	144.35									0.00	BACS
4. 28/04/23	HL O'Callaghan salary April 23							502.50							502.50			0.00	SO
21/04/2023	CDC 1st Precept payment	6,945.75	6,945.75																
	Totals	6,945.75	6,945.75	0.00	0.00	0.00	0.00	1,145.48	144.35	0.00	0.00	406.12	0.00	9.40	502.50	0.00	0.00	83.11	1,145.48

West Dean Parish Council - Monthly Accounts 2023-24

Opening balance:		34,212.78	INCOME															
Invoice reference and date	Description	Receipts total	Precept	Cemetery	Grants/ER	Misc. income	VAT	Payments total	Subs, S137 & S142	Cemetery	Capital schemes	Services	Comms/e vents	Admin	Employment	Grants/ER	Input VAT	
5. 02/05/23	HMRC PAYE April 23							16.20							16.20		0.00	
6. 02/05/23	Chichester Payroll April 23							15.00						15.00			0.00	
7. 02/05/23	Helen Court coronation expenses							191.45					159.54				31.91	
8. 04/05/23	Keith Goacher grass cutting cemetery							840.00		700.00							140.00	
9. 11/05/23	Sterling Pub Company, music for Coronation event							400.00								400.00	0.00	
10. 11/05/23	Sterling Pub Company, Coronation expenses							2,000.00					2,000.00				0.00	
11. 24/05/23	Mulberry & Co internal audit 2022/23							169.92						141.60			28.32	
12. 24/05/23	Wendy Goacher grassing cutting part 1 Church							300.00		300.00							0.00	
13. 24/05/23	HL O'Callaghan Clerk expenses WFH and mileage							54.00						54.00			0.00	
14. 31/05/23	HL O'Callaghan Salary May 23							502.50							502.50		0.00	
12/5/23	CDC Coronation grant	400.00			400.00													
	Totals	400.00	0.00	0.00	400.00	0.00	0.00	4,489.07	0.00	1,000.00	0.00	0.00	2,159.54	210.60	518.70	400.00	0.00	200.23

Opening balance:		30,123.71	INCOME					EXPENDITURE											
Invoice reference and date	Description	Receipts total	Precept	Cemetery	Grants/ER	Misc.income	VAT	Payments total	Subs, S137 & S142	Cemetery	Capital schemes	Services	Comms/ events	Admin	Employment	Grants/ER		Input VAT	Payment method
15. 01/06/23	HMRC PAYE May 23							16.20							16.20			0.00	BACS
16. 01/06/23	Chichester Payroll May 23							15.00						15.00				0.00	BACS
17. 01/06/23	Microsoft 365 sub May 23							11.28						9.40				1.88	BACS
18. 30/06/23	HL O'Callaghan Salary June 23							502.50							502.50			0.00	SO
19. 30/06/23	HMRC PAYE June 23							16.20							16.20			0.00	BACS
20. 30/06/23	Chichester Payroll June 23							15.00						15.00				0.00	BACS
21. 30/06/23	WSSC street lighting maintenance and electricity 2022/23							1,072.70				893.92						178.78	BACS
01/06/2023	WSSC Operation Watershed 2023	38,670.24			38,670.24														
09/06/2023	Exclusive Right of Burial, G Dodge	400.00		400.00															
	Totals	39,070.24	0.00	400.00	38,670.24	0.00	0.00	1,648.88	0.00	0.00	0.00	893.92	0.00	39.40	534.90	0.00	0.00	180.66	1,648.88

Opening balance:		67,545.07	INCOME					EXPENDITURE											
Invoice reference and date	Description	Receipts total	Precept	Cemetery	Grants/ER	Misc. income	VAT	Payments total	Subs, S137 & S142	Cemetery	Capital schemes	Services	Comms/ events	Admin	Employment	Grants/ER	Input VAT	Payment method	
22. 03/07/23	Microsoft 365 sub June 23							11.28						9.40				1.88	BACS
23. 06/07/23	HL O'Callaghan Clerk expenses, WFH and mileage							72.00						72.00				0.00	BACS
24. 07/07/23	Helen Court reimbursement leaving dinner expenses for Ian Odin							72.75						72.75				0.00	BACS
25. 10/07/23	Steve Corbett reimbursement leaving gift for Ian Odin							27.00						27.00				0.00	BACS
26. 17/07/23	Keith Goacher grass cutting cemetery							840.00		700.00								140.00	BACS
27. 31/07/23	HL O'Callaghan salary July 23							502.30							502.30			0.00	BACS
	Totals	0.00	0.00	0.00	0.00	0.00	0.00	1,525.33	0.00	700.00	0.00	0.00	0.00	181.15	502.30	0.00	0.00	141.88	1,525.33

West Dean Parish Council - Monthly Accounts 2023-24

Sep-23

Opening balance:		65,965.78	INCOME					EXPENDITURE											
Invoice reference and date	Description	Receipts total	Precept	Cemetery	Grants/ER	Misc. income	VAT	Payments total	Subs, S137 & S142	Cemetery	Capital schemes	Services	Comms/ events	Admin	Employment	Grants/ER	Input VAT	Payment method	
31. 01/09/23	Wendy Goacher grass cutting St Andrew's Church							300.00		300.00								0.00	BACS
32. 01/09/23	C Kennett Salary Aug 23							257.34							257.34			0.00	BACS
33. 01/09/23	HMRC income tax Aug 23							51.40							51.40			0.00	BACS
34. 01/09/23	Chichester Payroll Aug 23							15.00						15.00				0.00	BACS
35. 14/09/23	Gallagher Hiscox Insurance Company Ltd							608.25						608.25				0.00	BACS
36. 14/09/23	Microsoft 365 sub Sept 23							11.28						9.40				1.88	BACS
37. 14/09/23	C Kennett expenses Aug 23, WFH and mileage							35.19						35.19				0.00	BACS
38. 26/09/23	Currys Printer Cannon Maxify MB21							125.99						104.99				21.00	BACS
39. 26/09/23	Viking stationery (ink, paper, pens)							93.02						77.52				15.50	BACS
40. 29/09/23	C Kennett salary and WFH Sept 23							464.53						18.00	446.53			0.00	BACS
41. 29/09/23	HMRC PAYE Sept 23							111.60							111.60			0.00	BACS
42. 29/09/23	Chichester Payroll Sept 23							15.00						15.00				0.00	BACS
04/09/2023	C Kennett reimbursement overpayment of Aug salary	51.00				51.00													
15/09/2023	CDC 2nd Precept payment	6,945.75	6,945.75																
	Totals	6,996.75	6,945.75	0.00	0.00	51.00	0.00	2,088.60	0.00	300.00	0.00	0.00	0.00	883.35	866.87	0.00	0.00	38.38	2,088.60

West Dean Parish Council - Monthly Accounts 2023-24
Santander savings account

Opening balance: £6,216.01

Invoice ref and date	Description	Receipts	Payments
S1. 01/04/23	Bank interest	£3.22	
S2. 30/04/23	Bank interest	£3.58	
S3. 01/06/23	Bank interest	£3.70	
S4. 01/07/23	Bank interest	£4.30	
S5. 01/08/23	Bank interest	£4.86	
S6. 01/09/23	Bank interest	£5.42	
S7. 01/10/23	Bank interest	£5.36	
S8. 01/11/23	Bank interest	£5.54	
S9. 01/12/23	Bank interest	£5.37	
S10. 31/12/23	Bank interest	£5.55	
S11. 01/02/24	Bank interest	£5.54	
S12. 01/03/24	Bank interest	£5.19	
S13. 31/03/24	Bank interest	£5.55	
Total		£63.18	£0.00

Closing balance: £6,279.19