**WEST DEAN PARISH COUNCIL**

**MINUTES OF THE PARISH MEETING**

**WEDNESDAY 6 JULY 2022 AT 7.30pm**

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| **In attendance:** Cllrs Corbett, Court, De Groot, Goacher, Graham, Kendall, Odin, Slade,  County Cllr Hunt, District Cllr Potter,  **Agenda Item 1: Apologies for Absence**  Cllr Cochrane, Clerk Hannah-Louise O’Callaghan – Cllr Slade to take minutes  **Agenda Item 2: Code of Conduct**   1. Declarations of Interests   None   1. Dispensation Requests   None  **Agenda Item 3:**  **Minutes – to agree and sign the minutes of the meeting held on 11th May 2022**  On a **proposal by Cllr Kendall** and **seconded by Cllr Goacher** it was **RESOLVED** that the minutes of the meeting on 11th May 2022 be approved. They were duly signed by the Chairman as a correct record.  **Agenda Item 4: Matters brought forward from previous meeting:**   1. Update on removal and cutting down of fallen cemetery trees   Cllr Goacher said he had seen an email regarding this 20/7   1. Village Gateways   Cllr Graham reported that these have arrived and need to be erected in the next week or two   1. Waste Bins   Cllr Graham- these have arrived need to be placed   1. Bus stop signage   Cllr De Groot is still trying to get some answers on this   1. Noticeboard   Cllrs Odin & Graham - WD Shop noticeboard is now functioning. Chilgrove has a new lock. Key to be given to Cllr Cochrane   1. Update on cleaning of ditches on B2141   Recorded in County Cllrs report previously circulated   1. Repair/resurfacing of bridleway to Blackbush House   Cllr Graham reported that the offending materials had been removed and that the new surface is awaiting inspection by highways. Cllr Odin warned of glass still on there   1. Selsey Arms update re placing as an asset of community value   This has been submitted and is pending   1. Repair of gates on Trundle at Upper Binderton   Cllr Graham – gate at Binderton made safe. White gate on trundle wall to be repaired   1. Report on Jubilee activities   Cllr Corbett - The jubilee activities were a great success and we hope to do more with the Selsey Arms in the future. The treasure hunt has been a disappointment as no forms have been returned yet. Over 100 have been given out – closing date 12th July  **Agenda Item 5: County Councillor Report and Questions – Cllr Hunt**  Just a couple of CC happenings that might interest you:   * Firstly, the Government’s Fire Reform White Paper 2022 is out for consultation until 26th July and we are currently preparing our response. The white paper has three themes: * **People -** proposals to modernise the workforce practices to deliver greater flexibility in service deployment and response, support partnership working and resilience and to promote talent and leadership skills. * **Professionalism** - proposals to improve the professionalism of the fire and rescue service to ensure recruitment and training are appropriate to deliver a modern fire and rescue service. * **Governance** - proposals to clarify accountability through the transfer of fire governance to a single elected individual. The white paper focuses on the aim to have the control of the F&RS transferred to the PCC. However, there are two further options. For large municipal areas or combined authorities, with a mayor, control can be transferred to the Mayor or, for services embedded within a CC area, such as WSCC, control can be designated by the Leader of an appointed Cabinet Member. In both these cases there is an expectation that this will be balanced by a dedicated scrutiny committee. This is virtually identical to the current model we already have in WS.   Our proposed response will be presented at Public Cabinet on Wednesday 20th July, which of course is open to the public, either personally or by webcast. For more details on the consultation, go to:  <https://www.gov.uk/government/consultations/reforming-our-fire-and-rescue-service>   * The Department for Environment, Food and Rural Affairs (DEFRA) has confirmed a case of avian influenza in a herring gull in the Arundel area. The UK Health Security Agency (UKHSA) advises that avian flu is primarily a disease of birds and the risk to the health of the general public is very low. As a precaution, however, it is important you do not touch or pick up any dead or visibly sick birds that you find. If you find any dead wild birds in any location, including swans, ducks, geese, gulls, or birds of prey, please report to the DEFRA helpline in the first instance. **Telephone: 03459 33 55 77** * The largest-ever local authority roll-out of electric vehicle (EV) charging points in the UK was launched on Monday (20 June) in West Sussex. West Sussex County Council, Adur and Worthing Councils, Arun District Council, Crawley Borough Council, Horsham District Council and Mid Sussex District Council signed a contract last year with Connected Kerb, one of the country's leading providers of EV charging infrastructure solutions, to install and maintain thousands of charging points across the county. The ground-breaking project will deliver transformational improvements to EV provision in the region, providing better access to charging facilities, particularly to those without off-street parking. Residents will be consulted over where they want the charging points located. Chichester District Council decided not to join the scheme. However, this only applies to the council owned car parks and other organisations, such as PC’s and village Hall Committees, as well as local residents in the district can apply for charging points in their areas. Applications should not be made to WSCC, but direct to Connected Kerb. However, please note that this is a long term scheme and applications will be assessed against a set of criteria, so not all will be successful. For further detail, and information on how to apply, go to: <https://www.connectedkerb.com/west-sussex-chargepoint-network> * Local Issues: * Operation Watershed - I just wanted to remind you that we are continuing with our Operation Watershed initiative, and although I realise it’s probably not relevant during this very dry period, now is the time to start thinking ahead. * Grips along the Chilgrove Road - As I reported at the last meeting, this work is in the system and should be carried out over the summer. I will keep behind this and update you if there are any changes. * I am sure you will have received notice that our excellent PCSO, Jason Lemm, has salt been assigned to a different area. However, I understand that he will be continuing to oversee the Speed Watch campaign across the district, which is excellent news.   Finally, don’t forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news.  <https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>  **Questions/Comments:**  It was noted that a PCSO is rarely seen in West Dean but the Council hope to meet the new one soon.  **Agenda Item 6: District Councillor Report and Questions – Cllr Potter**  Advances are being made in the review of the District Local Plan and it is expected to be available soon for public consultation and then presentation to the Planning Inspectorate in October, for approval and acceptance. This Review has been a long and complex process considering all of the constraints we are faced with, mainly, of course due to the poor infrastructure we live with. All we can hope for is, that considering these constraints, to achieve a new housing target of 625 per annum, is not possible and a lesser figure could be acceptable.  The Annual Report of the District Council has been published and shows the continuing support given to residents an businesses and communities as we hopefully emerge from the Pandemic of the past 2 plus years. The High Streets are also being supported with Government ‘Welcome Back’ Funding, media campaigning and improvements to the public realm. Since March this year 17 new additional units of temporary accommodation at Freeland Close are in use for homeless people. It is hoped to reduce the reliance on bed and breakfast accommodation for those with no home.  Looking to the future, a Future Services Framework has been initiated to address uncertainties caused by the Covid pandemic in order that the Council continues to deliver the Services, and to the same standards, that our residents and businesses expect .  Another key achievement has been the Health and Community Well-being Service where referrals have reached the pre pandemic levels. This helps folk with weight management, quitting smoking, physical activity and alcohol issues, these having risen during isolation during lockdowns.  By and large the future looks brighter.  **Questions/Comments:**  Cllr Graham questioned the housing target - the housing target is 625 new houses in the district outside of the National Park. Cllr Slade questioned a lack of doctors, schools etc. County Cllr Hunt said that the need for primary school places has fallen generally.  **Agenda Item 7: Feedback from Jubilee Celebrations**  Covered in item 4j  **Agenda Item 8:**  **Roads and Highways Update**  Cllr De Groot – pavements were cleared but growing back. It was discussed as to whether we could clear this ourselves as volunteers? Cllr Goacher said it would probably need to be cleared by an approved licensed contractor. Cllr De Groot to investigate how Lavant manage with volunteers under the PC Insurance. Also washing of roadside signage by volunteers was talked about. No news of highway schemes  **Agenda Item 9:**  **Traffic and Speeding Updates**   1. Update on purchase of SID   Cllr Graham mentioned that the PC have had help with an indemnity form.   1. Speedwatch update   Cllr Court reported that speedwatch is going well. 13 sessions so far, 242 speeders registered fastest speed 66mph. More volunteers are needed. Going to advertise in the Valley Diary. One site was used but H&S unapproved so all results were disregarded. Approval to be checked before this site is used again. Cllr Goacher said that the speedwatch sessions are having an effect on single cars.  **Agenda Item 10: Planning Update**  Cllr Corbett – nothing to report. The BInderton House Pool-house is still an open case under investigation  Stables issue at Chilgrove was all completed  **Agenda Item 11: Finance**   1. To approve Clerks salary and expenses – **Appendix A**   On a **proposal by Cllr De Groot** and **seconded by Cllr Court** Clerks salary and expenses were  duly noted and approved   1. To note and approve income and expenditure report **– Appendix B**   On a **proposal by Cllr Court** and **seconded by Cllr De Groot**  the income and expenditure  report as attached was approved   1. To approve the regularBank Reconciliation **– Appendix C**   On a **proposal by Cllr Goacher** and **seconded by Cllr Corbett** the Bank Reconciliation as  attached was approved  **Agenda Item 12: Correspondence to note**  Council acknowledged receipt of the following correspondence:   1. Cancellation of Eroica cycling event 2. Summer Road Safety meeting and updates 3. Southern Water online business planning invitation 4. Cemetery Trees update email   **Agenda Item 13: Matters arising not dealt with elsewhere on the agenda**  Cllr Goacher reported still receiving spam emails. Cllr Court asked Cllr Graham about the parking by the river. Planning permission for the tanker area is in. National Park changing spec  **Agenda Item 14: Any other matters for information only**  Purchasing of our own SID asap. Cllr Court to chase up PCSO Lemm. Cllr Odin mentioned that PCSO Lemm is still involved in poaching meetings locally  **Agenda Item 15: DATE OF THE NEXT MEETING**  The next meeting will be held on 14th September 2022  **Meeting finished at 20.05**  **Appendices and Attachments** |  |

**Appendix A**

**Clerk Salary and Expenses**

Clerks Salary 1 – 31st May 2022

Net Salary £467.01

PAYE £7.40

**Total Net Outlay £474.41**

Clerks Salary 1 – 30th June 2021

Net Salary £467.01

PAYE £7.40

**Total Net Outlay £474.41**

**Paid by Standing order on last working day of the month**

**Clerks Expenses Paid after the meeting**

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| **Date to be paid** | **Detail** | **Reason** | **Cost ex VAT (£)** | **VAT (£)** | **Cost inc VAT (£)** |
| 7/7/22 | Working from home allowance (May) | As per contract | 18.00 | 0 | 18.00 |
| 7/7/22 | Working from home allowance (June) | As per contract | 18.00 | 0 | 18.00 |
| 7/7/22 | Mileage | Reimbursement of travel to May meeting @£0.45 per mile (20 milesx2) | 18.00 | 0 | 18.00 |
| **Total** |  |  | **54.00** | **0** | **54.00** |

**Appendix B**



**Appendix C**

